Network Shared Folder Access (Windows 7)

Windows computer

1. Select the Start Orb, right click on Computer & select Map Network Drive.

2. Input the following:
   a. Drive: “S”
   b. Folder: `\medicine-fs\assigned folder name`
   c. Ensure that “Reconnect at Logon” is checked.
   d. Select Finish.
3. If prompted for a username and password, please use the following:
   a. Username: win\your SUNet ID
   b. Password: SUNet password
   c. Select OK.

4. The network drive should now be displayed and can be accessed later by double clicking on Computer.